

Lee Township
Regular Meeting Minutes
February 12, 2018

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall located at 877 56th Street, Pullman, Michigan.

Members Present: Trustee Black, Trustee Galdikas, Treasurer Lowery, Supervisor Owen and Clerk King.

The Pledge of Allegiance was recited.

Board Comments: None

Citizen's Comments: None

A motion was made by Galdikas and seconded by Black to approve the minutes from the January 8, 2018 meeting with the correction of the date of conference. All voted "Aye." Motion carried.

A motion was made by Black and seconded by Galdikas to receive the treasurer's report as presented. Roll call vote was take: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Commissions Report: Commissioner Jessup gave his County update. He spoke about the replacement of Judge Cronin's position due to his retirement. There were 20 attorneys who expressed interest and 6 finalist have been chosen to go to Lansing where the Governor will make the final decision of who will replace this position until the November election. There will be millage questions on the August ballot. The Commission on Aging is requesting either a renewal or increase to fund services to those 60 years and older. Law Enforcement will consider a ½ mill to replace the headlee roll back, which has taken the millage from 5.7 to the current 4.6 mills. The County is working on updating their directory, which will be done by the County Clerk's office. This project should take 3 to 4 months to compute and it is anticipated that an online version will be available as well. A public hearing will be held on the current Water/Sewer regulations which will request to change the current 75 feet between water and sewer to 50 feet. Lastly, Max Thiele was elected as vice-chair. He is the commissioner of the 3rd district and will serve as the Chair for the Board of Commissioners next year.

Deputies Report: No report

Fire Department: During the month there were 8 calls. There is 1 new fire fighter in the academy. The training for January was ice rescue, fire fighter rescue and communications. The Grass truck project is going well. Chief Chamberlain reported in 2017 that there were 19 structure fires which was a little higher than previous years but not all calls are Lee Township as many are part of mutual aid provided. Last year the department decided to quit running lift assists and now only go if needed by EMS. Lastly, there are plans to replace 10 more air bottles in the next month.

First Responders: During the month there were 41 calls. There were 37 medical, 2 accidents and 2 fire assist. Totals for 2017 were 318.

Assessor's Report: Supervisor Owen read the Assessor's report. He is currently working on deeds, PTAs and finalizing the rolls.

Ambulance Report: No report

Building Report: During the month there was 4 electrical, 3 building permits with the total improvements of \$37,312.00. No were no plumbing or mechanical permits for the month.

Community Center: No report

Cemetery Report: No report.

Library Report: No report

Transfer Station: During the month there was \$760.00 collected and 29 tickets redeemed.

Lake Board: No report. Committee Member E. DeWeerd requested that the bill for Aquatic Doctors presented be paid.

Newsletter Report: No report

Holiday Committee: No report

Pullman Pride Committee: No report

Road Committee: No report

Clean Team: No report

UNFINISHED BUSINESS

Upper Scott Lake: Supervisor Owen presented new quotes for this dam project. After the last contractor's accepted quote had fallen through a different bid will need to be accepted. Supervisor Owen read bids from 2016 (for Upper Scott Lake only) which were: Scott Pavalock Excavating \$26,900.00; King Company \$58,000.00; Riverworks \$51,000.00 and DK Construction Inc \$23,650.00. The bid with DK Construction was rebid at the same amount in November 2017 but others will need to be rebid. There will be no additional cost to transfer permit to another contractor but the permit fee has increased. Galdikas was concerned that we are careful not choose another contractor unable to commit to completing the work in a timely manner, so this situation is not repeated. Currently no funds have been spent on the project as the previous contractor did not bill for the 3 hours that he worked. Trustee Galdikas would like to recommend to proceed with DK Construction and Supervisor Owen will continue to gather information from DK Construction.

A motion was made by Galdikas and seconded by Black to proceed with DK Construction in the amount of \$23,650.00 for the Upper Scott Lake dam. Roll call vote: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

NEW BUSINESS

Annual Payment of the Fire Truck:

Motion was made by Owen and second by Galdikas authorize the payment of Fire Truck not to exceed \$45,000.00. Roll call vote: yes- Black, Galdikas, Lowery, Owen and King.

Road Work from Millage:

A motion was made by Galdikas and seconded by Owen to accept the recommendations by the Road Committee for road repairs for 2018. All voted "Aye." Motion carries.

Police Interceptor: Supervisor Owen provided quotes for the repair of the patrol vehicle.

Motion was made by Galdikas and seconded by Owen to accept the lowest quote which is not to exceed \$1500.00 to repair vehicle and determine if filing a claim is necessary. Roll call vote is taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Supervisor Owen stated that the current patrol vehicle is at 130,000 miles which is generally when the vehicles are retired. He received a quote from Don Woodhams for \$29,502.00. The County currently purchases vehicles from Malcomb County but the fleet vehicles all come from the same locations. The budget will be reviewed to see if this purchase can be considered for 2018 along with looking for possible grants to help with the cost.

Tax Penalty Waiver: *Motion by Lowery and second by Owen to waive the tax penalty until February 28. All voted "Aye." Motion carried.*

Treasurers Salary Resolution: Treasurer Lowery is requesting to have the board approve the signing of the wage resolutions increase to \$24,000.00 which is an additional \$2000.00. *Motion was made by Lowery and seconded by Owen to accept the resolution for the increase to the Treasurer's salary to be decided at the Meeting of Electors in March. All voted "Aye." Motion carried.*

Lisa spoke regarding the differences in the pay of the positions and felt that the positions for Supervisor, Treasurer and Clerk should be adjusted to a more equal level as each of those positions requires significant time commitment. Wage studies will be collected to see where other townships are at.

Board of Review: The March Board of Review hours were listed as: Organization Meeting – March 6th, March 12th 9 am – 12 noon and 1pm to 4 pm. Wednesday March 14th from 6 to 9 pm, Thursday March 15th from 9 am to 12 noon. *A motion was made by Owen and seconded by Lowery to publish the March Board of Review hours with the correction for Monday's hours that conflict with the March regular board meeting. All voted "Aye." Motion carried.*

Budget Adjustment:**General Fund**

Increase:

| | | |
|---------------|--|-----------|
| 101.257.801 | Professional Service Treasurer | \$300.00 |
| 101.265.956 | Miscellaneous-Bldg/Grnd | \$200.00 |
| 101.276.818 | Contractual Services-Cemetery | \$1000.00 |
| 101.276.920 | Utilities Electric- Cemetery | \$500.00 |
| 101.301.818.1 | Contractual Services –Police Car | \$500.00 |
| 101.301.867 | Gas & Oil – Police | \$500.00 |
| 101.301.935 | Car Repair – Police | \$2000.00 |
| 101.301.970 | Capital Outlay –Police | \$300.00 |
| 101.526.740 | Operating Supplies -Sanitary | \$2000.00 |
| 101.526.818 | Contractual Services –Transfer Station | \$2000.00 |

| | | | |
|--------------------------------|---|-------------------|------------|
| 101.526.818.1 | Contractual Services – Transfer Station | <u>\$7000.00</u> | |
| Total | | | \$16300.00 |
| Decrease: | | | |
| 101.101.810 | Insurance Township Board | <u>\$16300.00</u> | |
| Total | | | \$16300.00 |
| <u>Fire Department</u> | | | |
| Increase: | | | |
| 206.336.714 | Clothing | \$300.00 | |
| 206.336.740 | Operating Supplies | \$500.00 | |
| 206.336.810 | Insurance | \$6000.00 | |
| 206.336.818 | Contractual Services | <u>\$2000.00</u> | |
| Total | | | \$8,800.00 |
| Decrease: | | | |
| Capital Outlay | | <u>\$8800.00</u> | |
| Total | | | \$8,800.00 |
| <u>First Responders</u> | | | |
| Increase: | | | |
| 210.651.935 | Vehicle Repair | <u>\$200.00</u> | |
| Total | | | \$200.00 |
| Decrease: | | | |
| 210.651.970 | Capital Outlay | <u>\$200.00</u> | |
| Total | | | \$200.00 |

A motion was made by Galdikas and seconded by Lowery to accept the Budget Adjustments. All voted “Aye.” Motion carried.

Payment of the Bills: *A motion was made by Galdikas and seconded by Lowery to approve the payment of the bills as presented. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.*

Correspondence: None

A motion was made by Owen and seconded by Galdikas adjourn the meeting. All voted “Aye.”

Meeting was adjourned 8:45 pm

Minutes submitted by: Jacquelyn A. King, Lee Township Clerk